

LITTLE PEOPLES CHILDCARE LLC 542
NAULTON ROAD
CURWENSVILLE, PA 16833
814-236-1942

THIS CONTRACT IS FOR A PERIOD OF SIX MONTHS. IN WHICH YOUR CHILD WILL BE REQUIRED TO BE IN CARE FOR AT LEAST SIX MONTHS. THIS CONTRACT WILL CONTINUOUSLY RENEW ITSELF AT THE END OF THE SIX MONTHS UNLESS A 30 DAY WRITTEN NOTICE IS GIVEN. ALL CONTRACTS ARE LEGAL AND WILL BE UPHOLD IN A COURT OF LAW.

EVERY CHILD IN DAYCARE WILL BE PROVIDED WITH MEALS, SNACKS, AND DAILY ACTIVITIES AND SOME EXTRA ACTIVITIES AND TRIPS WILL BE PLANNED IN WHICH EACH CHILD WILL BE REQUIRED TO HAVE A PERMISSION SLIP AND THE CHILD WILL NEED TO BE PROVIDED WITH HIS/HER OWN MONEY FOR THAT DAY.

RATES

A FULL-TIME RATE IS CONSIDERED ANYTIME BETWEEN 6:00 AM AND 6:00 PM AND THE RATE IS \$175.00 PER WEEK FOR UP TO 9 HOURS EACH DAY. ANYTHING AFTER 9 HOURS IS AN ADDITIONAL \$5.00 PER HOUR PER CHILD.

A PART-TIME RATE IS CONSIDERED ANYTIME BETWEEN 6:00 AM AND 6:00 PM AND THE RATE IS \$175.00 PER WEEK FOR UP TO 4 HOURS EACH DAY. HOURS BEFORE 6:00 AM AND AFTER 6:00 PM IS AN ADDITIONAL \$5.00 PER HOUR.

ALL CHILDREN WILL BE CHARGED BY THE NUMBER OF SCHEDULED DAYS. THESE FEES WILL BE ADMISSABLE WHETHER YOU CHILD HAS ATTENDED OR IS ABSENT FOR ANY REASON. THIS ALSO INCLUDES MY DAYS OFF. THIS IS IN ORDER TO RESERVE YOUR CHILDS SPOT AT LITTLE PEOPLES CHILDCARE LLC.

THERE WILL BE A LATE FEE OF \$25.00 PER DAY FOR EVERY DAY THAT YOUR PAYMENT IS NOT PAID BY 5:00 THAT DAY, IT WILL BE CONSIDERED TO BE LATE AND YOU WILL BE ASSESSED THIS FEE.

ALL PARENTS AND GUARDIANS ARE REQUIRED TO GIVE A SCHEDULED DROP OFF AND PICK UP TIME. THERE WILL BE A \$5.00 CHARGE FOR EVERY 15 MINUTES THE CHILD IS NOT PICKED UP.

TERMINATION POLICY

THE PROVIDER DOES HAVE THE RIGHT TO TERMINATE ANY CLIENT FOR NON-COMPLIANCE OF PROCEDURES AND POLICES, THEY WILL RECEIVE ONE ORAL WARNING AND ONE WRITTEN WARNING WHICH WILL BE DOCUMENTED AND PUT INTO THEIR FILE AND IF FOR ANY REASON THE CLIENT STILL WILL NOT FOLLOW POLICIES, THEIR CHILDCARE WILL BE TERMINATED.

ANY FEES THAT HAVE NOT BEEN PAID FOR FIVE OR MORE DAYS MAY HAVE FURTHER LEGAL ACTION TAKEN IN ORDER TO RECEIVE ALL PAYMENTS DUE TO THE CHILDCARE FACILITY. AT THIS TIME THE CLIENT WILL BE RESPONSIBLE FOR ANY AND ALL LEGAL FEES.

POLICIES AND PRECEDURES

LITTLE PEOPLES CHILDCARE IS IN MY HOME IN WHICH I PROVIDE A CLEAN, SAFE, HEALTHY AND LOVING PLACE FOR THE CHILDREN TO BE. I WILL EXPECT IN RETURN THAT YOU AND YOUR CHILDREN RESPECT MY BELONGINGS. PLEASE TAKE YOUR SHOES OFF AT THE DOOR. THIS IS A BIG PROBLEM WITH ME. DO NOT WALK ON ANY CARPETED AREAS WITH YOUR SHOES ON AND DO NOT LET YOUR CHILDREN. THE CHILDREN PLAY AND LAY ON FLOORS IT MUST BE KEPT CLEAN AT ALL TIMES.

DISCRIMINATION ACT

MY DAYCARE IS OPEN TO ALL CHILDREN REGARDLESS OF RACE, COLOR, SEX, HANDICAP, RELIGION, OR NATIONAL ORIGIN.

GOOD PROGRAMS GET BETTER WHEN THEY INCLUDE CHILDREN WITH A WIDE RANGE OF INTERESTS AND EXPERIENCE. LITTLE PEOPLES CHILDCARE SUPPORTS THE RIGHTS OF CHILDREN WITH DISABILITIES TO GROW AND LEARN ALONGSIDE THEIR TYPICALLY DEVELOPING PEERS, INTEGRATING CHILDREN WITH AND WITHOUT SPECIAL NEEDS INCREASES THE OPPORTUNITIES FOR ALL THE CHILDREN TO LEARN ABOUT AND ACCEPT INDIVIDUAL DIFFERENCES.

DISCIPLINE AND BEHAVIOR OF YOUR CHILDREN

MOST OF MY DISCIPLINE CONSISTS OF A TIME OUT PERIOD, BASED ON THE CHILD'S AGE IT HOW LONG THEY WILL BE ON THE TIMEOUT CHAIR. HOWEVER, IF FOR ANY REASON WE NEED TO SPEAK ON THE ISSUE, WE WILL DO SO AT THE PROPER TIME, NOT WHEN I AM BUSY GETTING EVERYONE READY TO LEAVE OR IN FRONT OF ANY OTHER CHILDREN OR PARENTS, I ALSO EXPECT YOUR CHILDREN TO BEHAVE AS THEY WOULD WHETHER OR NOT YOU ARE HERE.

HOLIDAYS AND VACATION DAYS

ALL HOLIDAYS AND VACATION DAYS PER YEAR ARE PAID TIME OFF FOR ME AND MY FAMILY, ALL DAY'S OFF WILL BE AT LEAST A 48 HOURS NOTICE. SOME EMERGENCIES AND ILLNESSES CANNOT BE PREDICTED AND THEREFORE MAY NOT HAVE ANY NOTICE.

HEALTH ASSESSMENTS

HEALTH ASSESSMENTS MUST BE FILLED OUT ACCORDING TO THE DEPARTMENT OF PUBLIC WELFARE GUIDELINES. YOU HAVE 30 DAYS FROM THE ENROLLMENT DATE TO RETURN THESE FORMS. IF THE FORMS ARE NOT TURNED IN YOU WILL NOT HAVE CHILDCARE AND WILL STILL BE RESPONSIBLE TO PAY YOUR FEES.

AGGREEMENT FORMS, EMERGENCY CONTACT FORMS AND ALL OTHER PAPERWORK

ALL FORMS MUST BE TURNED IN ON THE 1ST DAY OF CARE. THESE FORMS MUST ALSO BE UPDATED AT LEAST EVERY SIX MONTHS. YOU MAY JUST SIGN AND DATE YOUR CONTROL SHEET IF THERE ARE NOT ANY CHANGES. IF FOR ANY REASON YOUR INFORMATION HAS CHANGED YOU WILL NEED TO UPDATE ALL OF YOUR FORMS.

DIAPERING

THE PARENT OR GUARDIAN MUST SUPPLY ALL DIAPERS AND WIPES, IF FOR ANY REASON I HAVE TO PURCHASE DIAMPERS OR WIPES; THE COST WILL BE ADDED TO YOUR WEEKLY FEE. EACH CHILD MUST HAVE A PERMISSION SLIP FOR DIAPER OINMENT OR BABY POWDER AND HAS TO BE LABELED WITH THE CHILDS NAME ON THE BOTTLE.

BOTTLES AND DRINKING CUPS

ALL CHILDREN MUST HAVE THEIR BOTTLES AND DRINKING CUPS LABELED WITH THE CHILDS NAME HOWEVER I DO SUPPLY BOTTLES AND cups BUT IF YOU CHOOSE TO BRING THEM, THEY MUST BE LABELED.

SMOKING

SMOKING IS NOT PERMITTED AT THE FACILITY AT ANY TIME. PLEASE DO NOT PUT YOUR CIGARETTE BUTTS IN THE DRIVEWAY OR ANYWHERE AT MY HOME. CIGARETTE BUTTS ARE VERY TOXIC AND CHILDREN CAN ALSO CHOKO ON THEM. THIS WILL NOT BE TOLERATED AND IF IT BECOMES A PROBLEM THEN YOUR CARE MAY BE TERMINATED.

FIREARMS

AT THIS TIME, WE DO NOT HAVE ANY FIREARMS IN ANY LOCATION AT THE FACILITY.

SICK POLICY

THERE ARE A FEW REASONS WHY YOU SHOULD NOT BRING YOUR CHILD TO DAYCARE WHEN THEY ARE SICK. I HAVE MANY OTHER CHILDREN TO CARE FOR AND I AM RESPONSIBLE TO ENSURE THAT THEY ARE KEPT HEALTHY.

SYMPTOMS REQUIRING THE CHILD NOT TO COME TO DAYCARE ARE AS FOLLOWS; FEVER, SORE THROAT (SEVERE COUGHING), RASH, VOMITING (I CAN NOT CLEAN THIS UP, SO PLEASE, PLEASE DO NOT BRING THEM IF THEY HAVE BEEN VOMITING THE NIGHT BEFORE) DIARRHEA, AND EARACHE. FEVER IS DEFINED AS HAVING A TEMP OF 101 DEGREES OR HIGHER

Inclusion

Little Peoples Childcare LLC believes that children of all ability levels are entitled to the same opportunities for participation, acceptance and belonging in child care. We will make every reasonable accommodation to encourage full and active participation of all children in our program based on his/her individual capabilities and needs. I welcome all children and am committed to providing developmentally appropriate early learning and development experiences that support the full access and participation of each and every child. I believe that each child is unique and work in partnership with families and other professionals involved with the child to provide the support every child needs to reach their full potential.

Children of all abilities are accepted in to my program and famili/s interest in having their child attend the program will be given an equal opportunity for admission. A waiting list may be maintained and children will be accepted from the list on a first come first serve basis.

I use developmentally appropriate practices and consider the unique needs of all children when planning. I will make every attempt to make any adaptations or modifications necessary to meet the needs of the children when finally feasible. Schedules, routines and activities are flexible and early childhood educators will work with therapists, special educators and other professionals to integrate individual accommodations, modifications and strategies into classroom routines and activities. Any adaptations will be reviewed with families and other professionals supporting the child.

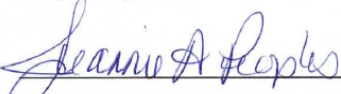
Special Care Plans

Your child's health and safety are a top priority for me. One of the ways I assure I am prepared to meet your child's needs in any situation to the best of my ability is by utilizing special care plans. If your child needs special accommodations or has a long-term health care need such as asthma, allergies, a need for emergency medication, long term medication administration or other medical needs please obtain a special care plan from me. I request that you take the form to your primary care physician and have the form completed and returned to me. Once it is in your child's confidential file at my facility, I am asking that you keep it up to date and current at all times.

CHILDREN IN CARE

- 1.
- 2.
- 3.
- 4.
- 5.

THIS VERIFIES THAT I HAVE READ, UNDERSTAND, AND AGREE TO THE TERMS OF THIS CONTRACT AND THE POLICIES AND PROCEDURES OF THIS FACILITY.

PARENT/GUARDIAN


DAYCARE PROVIDER

DATE

DATE